

WordPerfect® Office X4 Installation and Activation instructions

This document outlines how to install the Electronic Software Distribution (ESD) version of WordPerfect® Office® X4 after you have purchased and downloaded it.

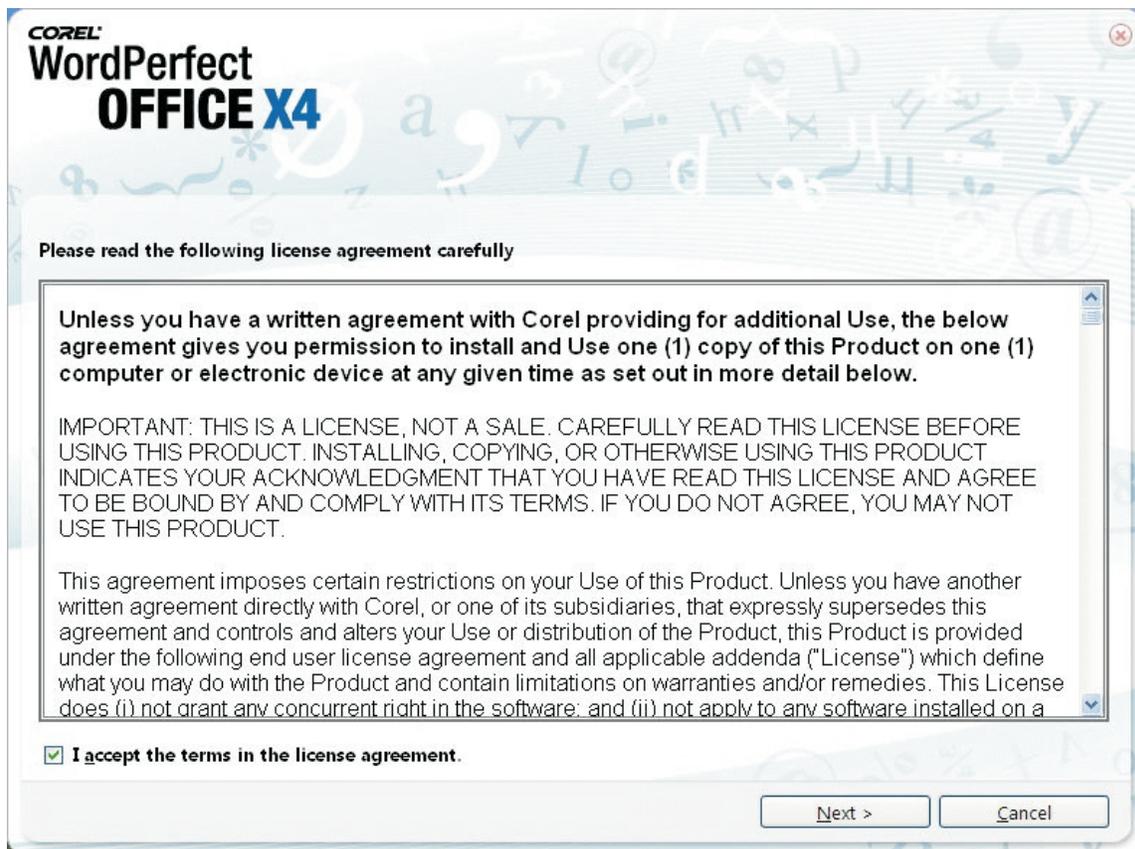
When you purchase an ESD version of a Corel product, it is considered a "Trial Version" until you activate it by carrying out one of the following procedures:

- Using online methods to install and activate the product - Follow this procedure if you have an active Internet connection when you install the product and start it for the first time.
- Using offline methods to install and activate the product - Follow this procedure if you have no active Internet connection when you install the product and start it for the first time.

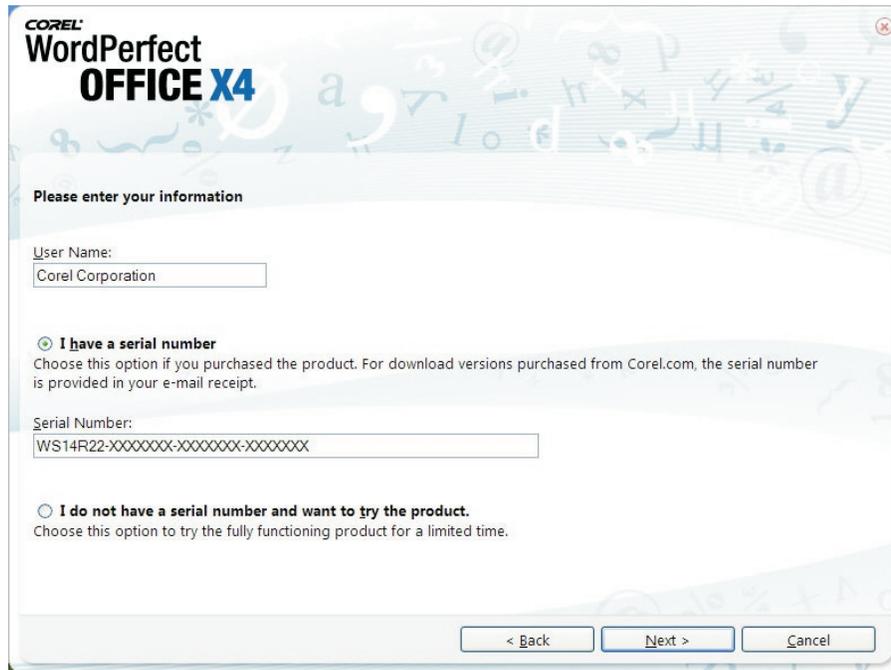
If you experience problems with installing or activating the product, please contact Corel Customer Support. See <http://www.corel.com/contactus> for the most current contact information.

Using online methods to install and activate the product

1. Initiate the installation process. If you are prompted to sign in to your Corel Account, provide the e-mail address and password that you used to purchase the product.

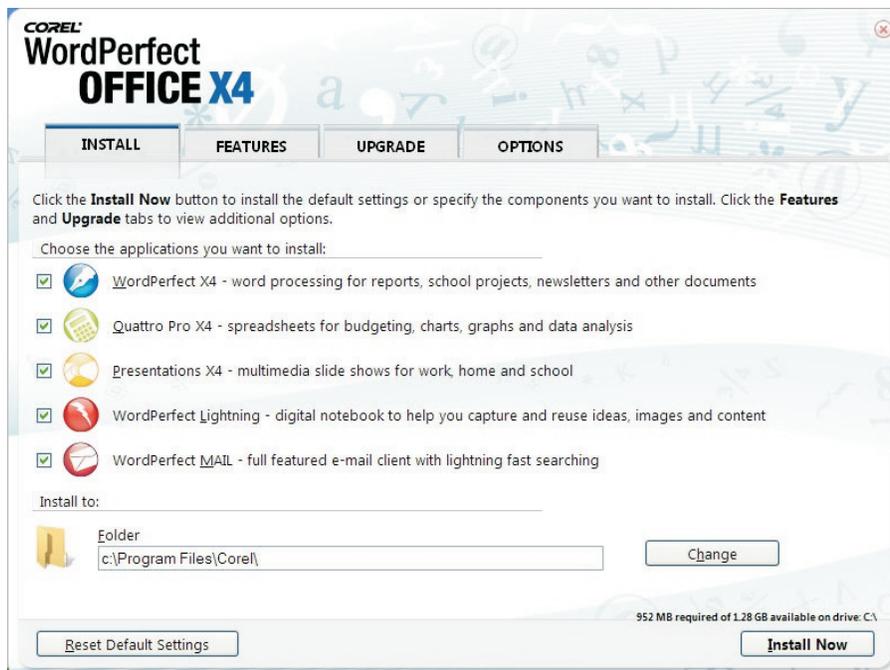


2. Type in your desired user name. Choose the option, “I have a serial number”. Type in the valid serial number. Click ‘next’ button..

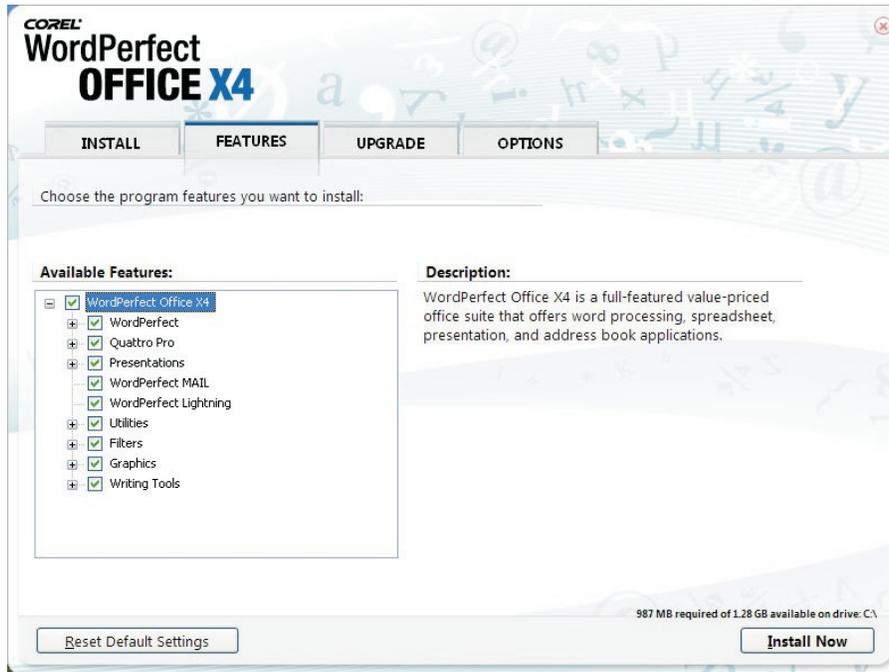


3. The Corel WordPerfect® Office X4 installation window contains 4 tabs:

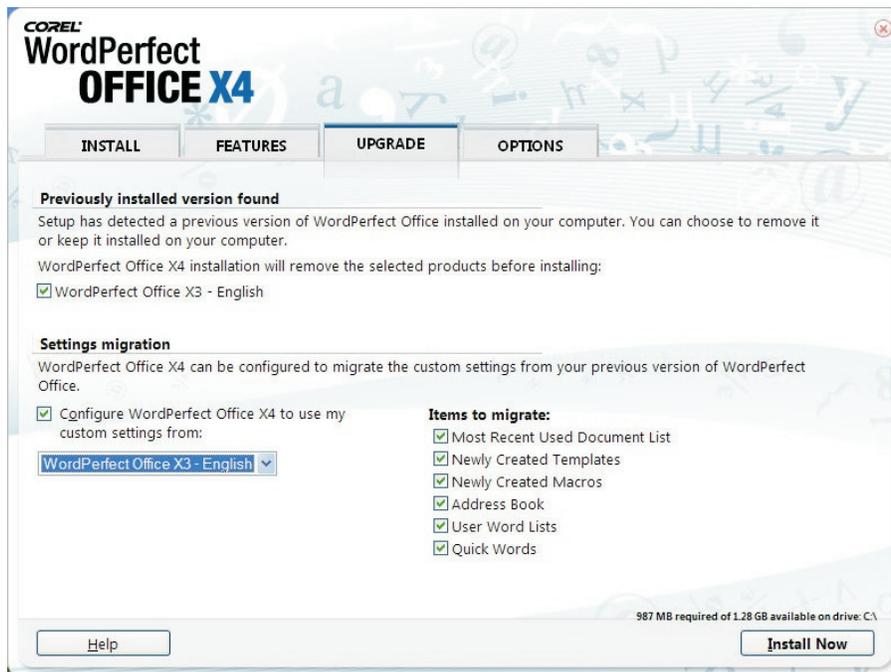
- Install Tab
- Features Tab
- Upgrade Tab
- Options



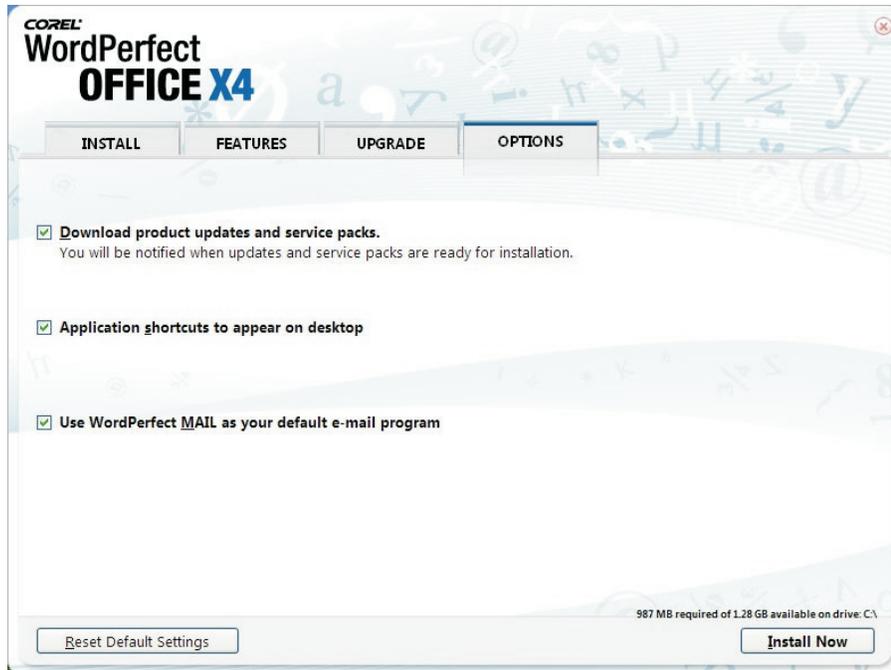
Under the Install tab, you may choose the applications you want to install.



Under the Features tab, you can choose the program features you want to install.



Under the Upgrade tab, you will be prompted to uninstall or retain the previous version of the software that is currently installed on your system. Also, under this tab, is the Settings migration. If you wish, you may choose to configure WordPerfect Office X4 to use your custom settings from the previous version of the program and choose the items that you want to migrate.



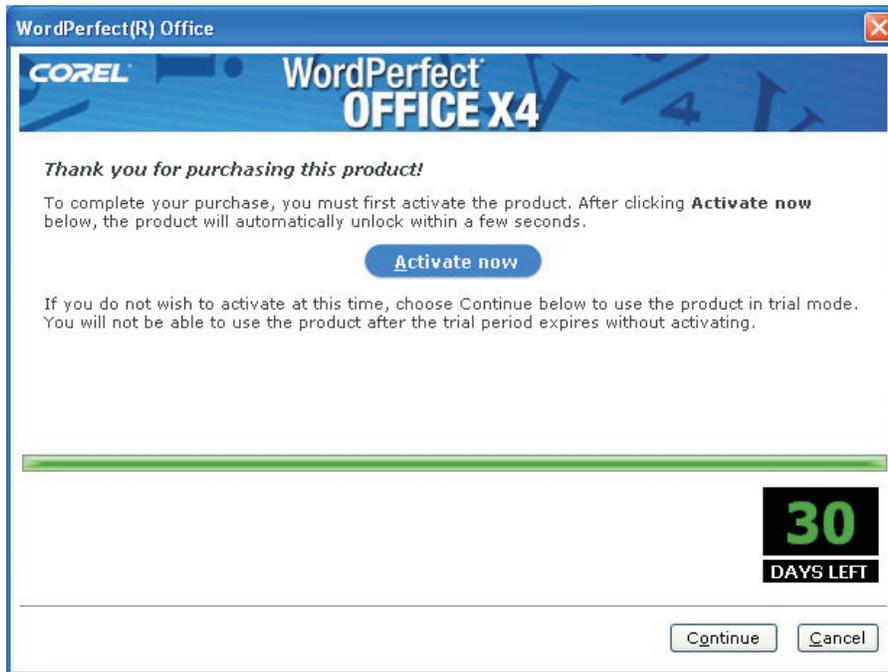
Lastly, under the Options tab, you have three options:

- Download product updates and service packs. (You will be notified by the program when updates and service packs are ready for installation)
- Application shortcuts to appear on your computer desktop
- Use Corel WordPerfect MAIL® as your default e-mail program

You are now ready to install Corel WordPerfect® Office on your computer.

4. Complete the installation process.

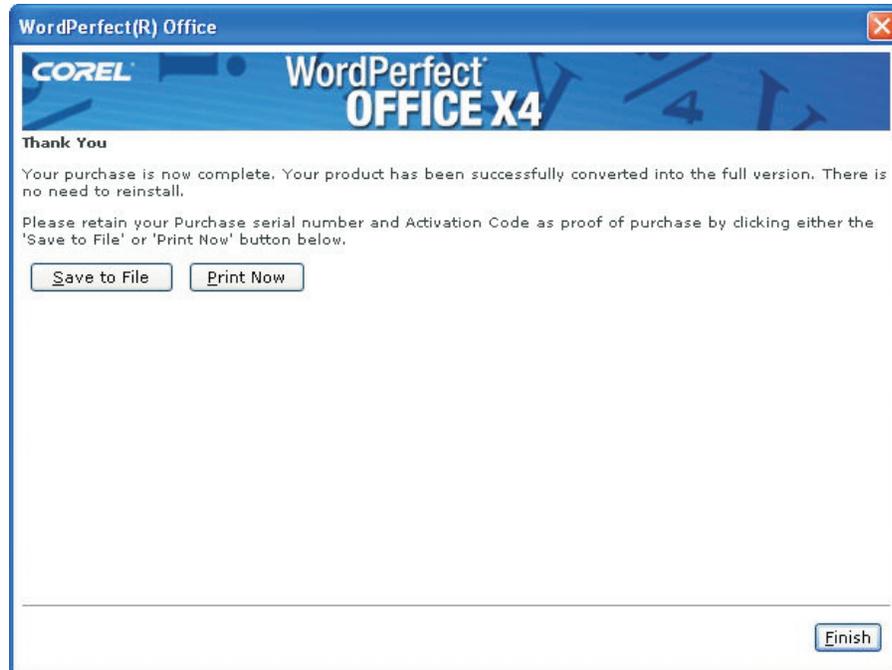
5. Start the application. When you start the application for the first time, a dialogue box prompts you to activate the product immediately (by clicking "Activate now!") or to postpone activating the product (by clicking "Continue"). If you do not activate the product before the indicated deadline, you cannot use it indefinitely. ***There are many ways to launch the main applications - for example, you can launch the applications from the Windows Start menu or by double-clicking any of the WordPerfect Office icons from the desktop.**



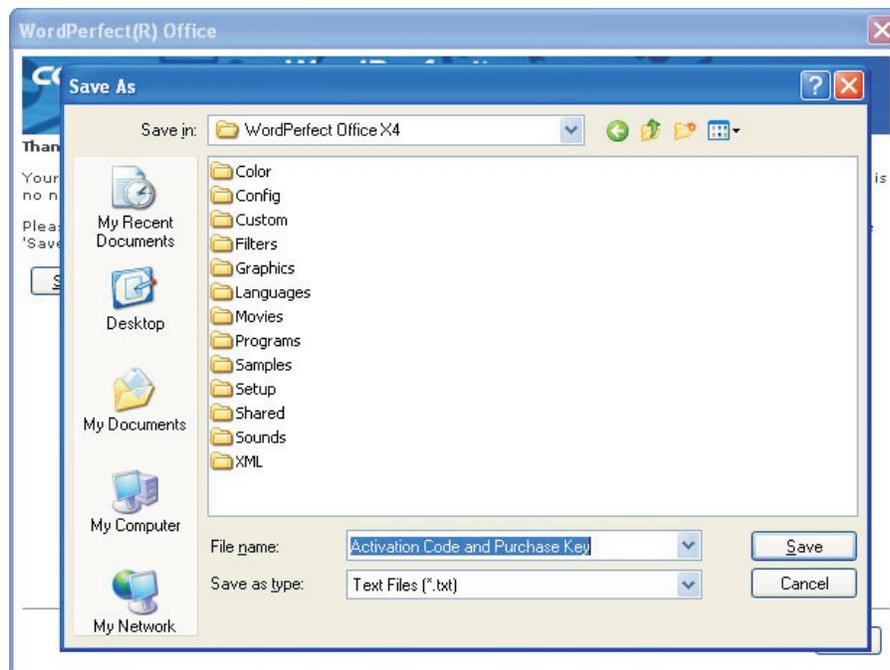
6. After clicking the “*Activate Now*” button, you will be prompted to activate the program either by connecting to the internet or by phone.



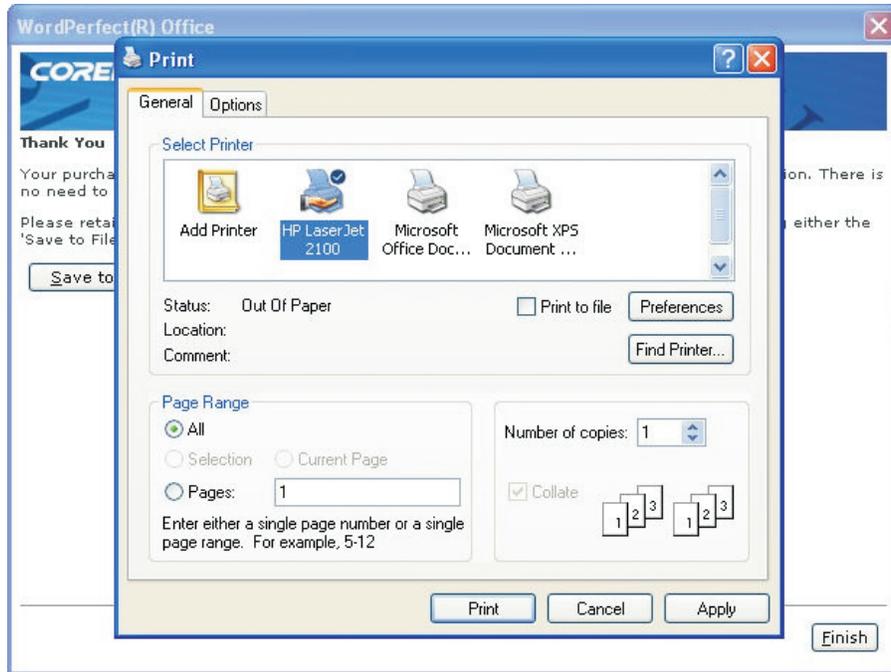
7. After clicking the connect button and successfully activating the product, a "Thank You" screen indicates that the product is now fully functional and ready for use. It is highly recommended that you record your Activation Code and Purchase Key by clicking either "Save to File" or "Print Now".



8. Please retain your Purchase serial number and Activation Code as proof of purchase by clicking either the “Save to file” or “Print Now” option.



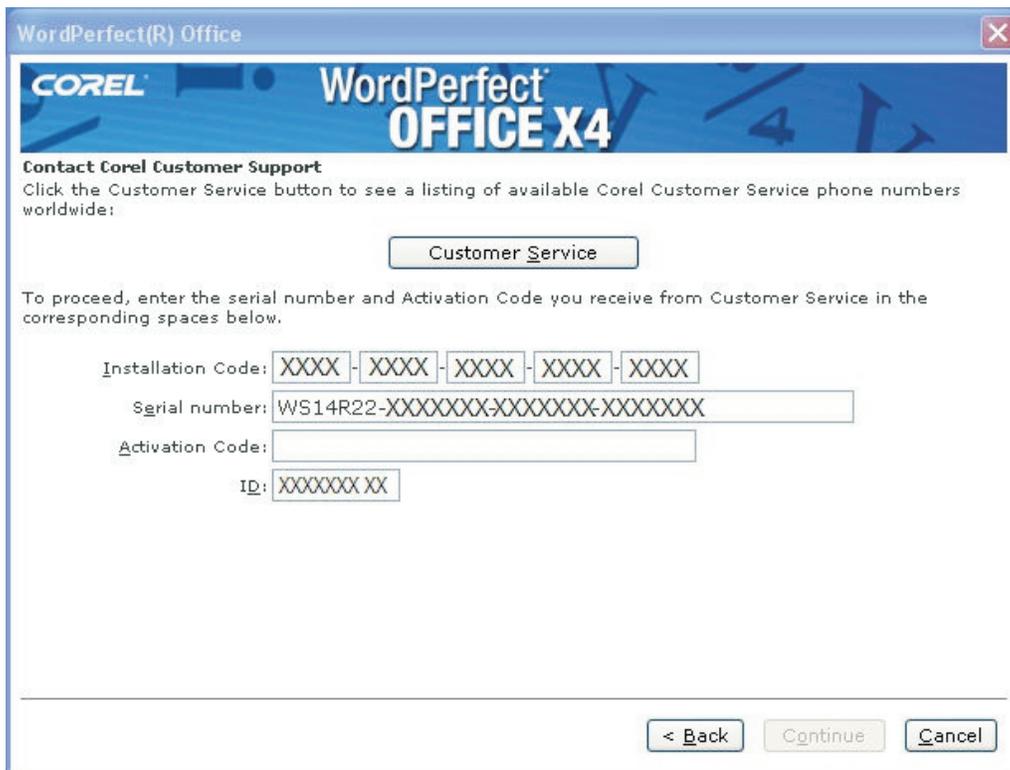
Save to file dialog box



Print Now dialog box

9. Using offline methods to activate the product:

To activate the product by phone type your Purchase Key in the box provided. Click "Phone Corel" to contact Corel Customer Service. You may then request an Activation Code.



Information found in the dialogue box:

- Installation Code- this code is generated by the computer with specific application to your serial number.
- Serial number- your valid serial number
- Activation Code- this will be provided by the Corel Customer Care Representative

For Worldwide Customer Service telephone numbers, please refer to the table below.

Corel Customer Support Services Worldwide					
To call Corel Customer Support Services Worldwide, please select your nearest Customer Service Centre listed below.					
Country	Hours	Number	Country	Hours	Number
Argentina	Monday-Friday 8:00-17:00EST	08006661451	Ireland	Monday-Friday 9:00-17:00CET	1800992911
Australia	Monday-Friday 8:00-17:00 AU EST/WST	+61(0)2 80060112	Italy	Monday-Friday 9:00-17:00CET	800986250
Austria	Monday-Friday 9:00-17:00CET	0800677027	Japan		0359773793
Belgium (FRENCH)	Monday-Friday 9:00-17:00CET	080049860	Malaysia (English Only)	Monday-Friday 8:00-17:00	+63-7290216
Belgium (DUTCH)	Monday-Friday 9:00-17:00CET	080049861	Mexico	Monday-Friday 8:00-17:00 EST	0018005149196
Bogota	Monday-Friday 8:00-17:00EST	5715231770	Netherlands	Monday-Friday 9:00-17:00CET	08000203700
Brazil	Monday-Friday 8:00-17:00EST	08008918997	New Zealand	Monday-Friday 8:00-17:00 AU EST	+64(0)4 8890116
Canada (Head Office)	Monday-Friday 9:00-19:00EST	8007726735	Norway	Monday-Friday 9:00-17:00 CET	80010972
Canada Technical Support	Monday-Friday 9:00-19:00EST	8776626735			
Canada - French WordPerfect only	Monday-Friday 10:00-17:00EST	8008612046			
China	Monday-Friday 8:00-17:00 AU EST	108006102323	Poland	Monday-Friday 9:00-17:00CET	713477279
Columbia	Monday-Friday 8:00-17:00EST	18005180154	Technical Support Only		
			Russia	Monday-Friday 9:00-17:00CET	8-10-8002-105
			Technical Support Only		
			Singapore (English Only)	Monday - Friday 8:00-17:00	+63-7290216
Czech Republic and Slovakia Technical Support Only	Monday-Friday 9:00-17:00CET	+420224239645	South Africa	Monday-Friday 9:00-17:00CET	0800992570
Denmark	Monday-Friday 9:00-17:00CET	80882219	South Korea	Monday-Friday 9:00-19:00GMT+9	8223924198
Finland	Monday-Friday 9:00-17:00CET	0800116331	Spain	Monday-Friday 9:00-17:00CET	80098125
France	Monday-Friday 9:00-17:00CET	0805639920	Sweden	Monday-Friday 9:00-17:00CET	0200385065
Germany	Monday-Friday 9:00-17:00CET	08001016079	Switzerland (French)	Monday-Friday 9:00-17:00CET	0800300786
Hong Kong	Monday-Friday 10:00-18:00	+886(0)2-26598788	Switzerland (German)	Monday-Friday 9:00-17:00CET	08000300787
Hungary Technical Support Only	Monday-Friday 9:00-17:00CET	14812160	Taiwan	Saturday 9:00-14:00 GMT+9	00801511411
Indonesia (English Only)	Monday-Friday 7:00-16:00	+632-7290216	United Kindom	Monday-Friday 9:00-17:00GMT	08003769271
			United States	Monday-Friday 9:00-19:00EST	8007726735