



Vacancy:	Senior Tax Analyst
Reports to:	VP Tax and Treasury
Location:	Ottawa, Canada
Status:	RFT or RPT

About Corel

Corel is one of the world's top software companies providing some of the industry's best-known brands, including Pinnacle™, Roxio® and WinZip®. Boasting the most comprehensive portfolio of graphics, productivity and digital media products, we've built a reputation for delivering innovative software that's easy to learn and use, helping people achieve new levels of creativity and productivity. The industry has responded with hundreds of awards for innovation, design and value.

Used by millions of people around the world, our product lines include CorelDRAW® Graphics Suite, Corel® Painter™, Corel® PaintShop® Pro, Corel® VideoStudio®, Corel® WordPerfect® Office, Pinnacle Studio™, Roxio Creator®, Roxio® Toast® and WinZip®. For more information on Corel, please visit www.corel.com.

Position Overview:

Corel Corporation is looking for a Senior Tax Analyst to join the Tax & Treasury department within the Finance team in its Ottawa headquarters. The corporate income tax returns are outsourced to various professional services firms globally and the corporate income tax provision is in the process of being outsourced to a professional services firm.

Job Responsibilities:

The Senior Tax Analyst would:

- Work with the current tax analyst to provide various firms globally with the necessary information for them to prepare the income tax provisions and complete the tax returns.
- Prepare estimated instalment payments in various jurisdictions.
- Prepare and post journal entries, and reconcile various income tax and commodity tax related accounts on a monthly basis.
- Prepare analysis and journal entries to account for foreign currency revaluation in statutory legal entity books.



- Field tax related questions from internal business & finance groups and redirect them to the senior tax person supporting Corel or the professional service firms when appropriate.
- Prepare quarterly intercompany invoices and intercompany clearing settlement journal entries.
- Assist in dealing with withholding tax issues.
- Liaise with foreign affiliates on tax matters.
- Prepare account analysis and supporting schedules for year-end audits.
- Provide information as required to support tax audits.
- Perform research on various tax and accounting issues when required.
- Work with senior tax person on various tax planning strategies.
- Other duties may include miscellaneous ad hoc projects as required.

Requirements:

- Completion of or working towards a Professional Accounting designation.
- Knowledge of accounting for income taxes under US GAAP.
- Knowledge of Canadian and US corporate income taxation, transfer pricing and international tax.
- Experience working in a global company within a multi-currency environment.
- Excellent knowledge of foreign currency revaluation and consolidation principles.
- Experience with intercompany transactions and the accounting and tax related treatment of such transactions.
- Ability to communicate clearly and concisely.
- Strong problem solving, research and analytical skills.
- Strong knowledge of basic computer applications (Excel, Word, PowerPoint) and the ability to learn and use multiple applications specific to Netsuite and Oracle Financials.
- Previous experience working in a tax department or in a finance group dealing with the company's tax compliance.
- Can be a part time position

To apply for this job please send your resume in a PDF format to careers@corel.com indicating the job you are applying for. We wish to thank all applicants for their interest and efforts in applying for this position, however, only candidates selected for interviews will be contacted.